



Association
of Canadian
Archivists

Bulletin

The Annual ACA Conference in Vancouver was a great success. ACA members enjoyed several days of beautiful weather in one of Canada's most beautiful cities. The Program Committee offered up very stimulating theoretical and practical sessions for some 240 delegates. The Local Arrangements Committee provided the delegates with excellent conference facilities, meals and accommodation as well as ample opportunities for socializing. Ian Forsyth, Conference Coordinator, Julie Morris, Chair of the Program Committee, and Evelyn Peters McLellan, Chair of the Local Arrangements Committee, and all those involved in their respective committees are to be congratulated on a job well done.

The annual meeting in Vancouver offered the ACA an opportunity to thank outgoing volunteers for their efforts and to welcome new volunteers into the service of the members. Elizabeth Diamond, after two terms, has left the position of Chair of the Publications Committee but not the Committee itself. She will continue to work on the Committee under the new Chair, Cheryl Avery. Barbara Craig is the new

President's message: Conference Great Success... now on to Toronto

Editor of *Archivaria* replacing Candace Loewen. Terry Thompson replaces Bernadine Dodge as Chair of the Nominations, Elections and Awards Committee. Judith Roberts-Moore was acclaimed as Secretary-Treasurer replacing Janet McMaster whose two-year term expired in Vancouver. I wish to join with all members in thanking those who are taking a temporary leave of absence from ACA duties and wishing our new volunteers the best in their newly acquired responsibilities.

By now, members will be aware that the ACA was unable to secure a nomination for the Office of President in time for the annual meeting. By resolution, my term was extended for six months in order to give the new Nominations, Elections and Awards Committee an opportunity to secure nominations. I would like to take this

opportunity to encourage each of you to consider putting your name forward or encouraging others to do so. It is a most rewarding and challenging opportunity. More information is available elsewhere in this *Bulletin*.

Now members can look forward to next year's conference in Toronto. 2003 marks the 100th anniversary of the Archives of Ontario. It is only fitting that the ACA should meet in Ontario for such an auspicious occasion. The Theme "What has history got to do with it" is also quite appropriate. The 2003 conference is being coordinated by Karen Teeple and Michele Dale. The Program Chair is Carolyn Heald. Sharon Larade and Terry Thompson are co-chairing the Local Arrangements Committee. Please direct all ideas and support to these hard working volunteers and their committee members.

Toronto promises to be another great conference!

Bryan Corbett
President

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If you missed the AGM

Draft minutes of the ACA Annual Meeting for 2002

1. The meeting was called to Order at 4:00 p.m., on May 25, 2002, by President, Bryan Corbett.

2. A moment of silence was observed for the archivists who passed away in the last year.

3. **Minutes of 2001 AGM** were approved.
Moved: Susan Hart
Seconded: Albert Cyr
CARRIED

Proxies were registered. Suzanne Dubeau for Kent Haworth. Heather Gordon for Bill Purver.

4. The **President's report** was presented and approved.
Moved: Bryan Corbett
Seconded: Richard Valpy
CARRIED UNANIMOUSLY

5. The **Vice-President's report** was presented and approved.
Moved: Matt Szybalski
Seconded: Wayne Crockett
CARRIED UNANIMOUSLY

6. The **Director Without Portfolio's report** was presented and approved.
Moved: Johanna Smith
Seconded: Barbara Craig
CARRIED UNANIMOUSLY

7. The **Standing and Select Committees' reports** were presented and approved.
Moved: Bryan Corbett
Seconded: Ian Forsyth
CARRIED UNANIMOUSLY

Jennifer Mohan asked for members to join committees and thanked her committee members.

8. The **Special Interest Sections' reports** were presented and approved.
Moved: Bryan Corbett
Seconded: Lisa Russell
CARRIED UNANIMOUSLY

Discussion ensued regarding setting the SIS's meetings during the conference at a time that doesn't conflict with large meetings. That decision is left up to each group. It was agreed that this area needs to be

worked on. Bryan Corbett said that members with concerns should present those concerns to their chairperson.

9. The **Bureau of Canadian Archivists' report** was presented and approved.
Moved: Bryan Corbett
Seconded: Fred Farrell
CARRIED UNANIMOUSLY

10. **Secretary – Treasurer's report.**
The Secretary-Treasurer thanked Dave Pascal for having reports in the conference packages early. She also thanked her committee members. The report of the Secretary-Treasurer was presented and approved.

Moved: Janet McMaster
Seconded: Lynne Waller
CARRIED UNANIMOUSLY

11. The **Budget** was presented and approved.
Moved: Janet McMaster
Seconded: Evelyn Peters McLellan
CARRIED UNANIMOUSLY

a) Keith Stotyn inquired as to why *Archivaria* expenses exceed income. Dave Pascal and Elizabeth Diamond addressed the question, stating that a new and larger SSHRC grant had been applied for and accepted. They also stated that the postage costs have risen and will be rising on subscriptions, as well as possibly subscription amounts.

b) Brian Speirs stated that he didn't feel comfortable with the amount of the deficit being projected for the 2002-2003 year. Janet explained that the amount was a conservative estimate and the ACA would probably have a balanced budget in actuality, especially given the success of this year's conference.

c) Shelley Sweeney asked if the \$48,000 and \$49,000 surpluses of previous years were put into the investment account. Janet McMaster and Dave Pascal explained that they were (or they were invested in GICs). Dave Pascal also explained that the investment account amount is low because

the investments themselves have decreased in value, and are shown differently due to the change from cash to accrual methods of accounting.

12. The **2001 Financial Statements** were presented and approved.
Moved: Janet McMaster
Seconded: Keith Stotyn
CARRIED UNANIMOUSLY

13. The **Auditors, Payne, Foreman and Kalli**, were approved.
Moved: Janet McMaster
Seconded: Susan Hart
CARRIED UNANIMOUSLY

14. **Other Business - None**

15. **Elections**
Bernadine Dodge, Chairperson of the Nominations, Elections and Awards Committee, was not present. Matt Szybalski, Vice-President, was called upon by the President to explain that so far no nominations for President had been received, and one nomination for Secretary-Treasurer had been received, at this conference.

a) **Secretary-Treasurer**
Jerry O'Brien nominated Judith Roberts-Moore. Judith accepted.

Moved, Judith Roberts-Moore stand for Secretary-Treasurer: Jerry O'Brien

Seconded: Heather Gordon
There were no nominations from the floor.

b) **President**
There were no nominations for President. Bryan Corbett left the room.

At this point a resolution, [copy attached to these minutes], was presented to the membership. It was resolved that Bryan Corbett remain as President for the next six months, while a candidate was sought.

Moved: Matt Szybalski
Seconded: Johanna Smith

Discussion ensued:

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Richard Valpy asked if Bryan wanted to continue. Matt replied that Bryan's time was up and he had many commitments. Brian Speirs asked what the board will do if no candidate is brought forward within six months. Matt replied that were optimistic someone will be found. Jay Atherton asked what the Constitution said regarding such a situation. Janet McMaster read #51 of the Rules and Regulations. There is nothing preventing such a solution, or addressing this matter specifically. Jay Atherton asked if Board Members can be replaced and Janet McMaster answered that they can. Jay Atherton asked about the Vice-President stepping in. Matt Szybalski said he would step in as required should no candidate be found after the six month term is finished. Wayne Crockett (former Constitutional Committee chairperson) said that this is the kind of solution suggested at the time he worked on the Constitutional reform. Matt Szybalski mentioned that the AAQ used this same solution. Clara Rutherford asked how long a person would have to serve. Matt Szybalski said until the AGM, 2004. Clara said that she would like Bryan to stay on. Matt responded that Bryan would have to think about whether he wants to do it. Ian Moir said that perhaps 2 years as President or Vice-President is too long a term. Matt said for now the board would like to go along with the two year board member plan as devised. Garron Wells stated that maybe it is not structure but apathy among members that should be addressed. Susan Hart said anyone who takes on a board role needs the support of their employer and archival institutions should be encouraged in this regard. John Roberts suggested the board could write to institutions regarding this matter. Matt said that was a good point and could be part of the nominations committee's job. Jennifer Mohan agreed the membership could address some of these questions. Shelley Sweeney said that the active members are already involved in so many activities, wearing many hats for the ACA and other archival organizations. She stated we should recruit more students and get more people involved in the national organization. Matt responded that perhaps recruitment networks could be set up. Jay Atherton said he thought the proposal as brought forward is a good one, and that it be accepted and the meeting move on. He also stated that the voluntary segment of the popula-

tion is under pressure in all of society.

RESOLUTION CARRIED UNANIMOUSLY.

16. Bryan Corbett re-entered the room and continued the meeting.

17. Hugh Taylor thanked everyone and stated that he and Daphne Taylor would like to do a paper for **Archivaria**. Ovation.

18. George Brandak thanked the Board of Directors for their good job done this year. Paulette Dozois thanked Janet McMaster. Shelley Sweeney thanked Candice Vetter and Dave Pascal. Cathy Bailey thanked Candace Loewen for taking **Archivaria** through the last 4 issues. Bryan Corbett thanked Ian Forsyth, Evelyn Peters McLellan and Julie Morris for their excellent work on the conference.

19. The meeting was adjourned.
Moved: Bryan Corbett
Seconded: Garron Wells
CARRIED UNANIMOUSLY.

Minutes by Candice Vetter

RESOLUTION
of the Board of Directors of the
ASSOCIATION OF CANADIAN ARCHIVISTS

WHEREAS there is no nomination for the position of President for the Board of Directors, and

WHEREAS it is essential to have a four person board to direct the affairs of the Association,

THEREFORE BE IT RESOLVED that the term of the current President be extended by a maximum of six (6) months to enable the Board and the Nominations, Awards and Elections Committee to find and present candidates to the membership. And,

BE IT RESOLVED that such candidates shall be presented to the membership through a mail ballot.

May 25, 2002

Benchmarking Hugh Taylor (and announcing an ACA/SAA publication)

A benchmark, originally a surveyor's mark cut in a wall, pillar, or tree as a reference point for measuring altitudes, has come to mean any standard or point of reference. As a verb, to benchmark is to compare or evaluate something against this reference standard of performance.

Hugh Taylor has always set **the** benchmark for archival imagination in Canada, and indeed internationally. His provocative essays written over three decades have established a high standard for our professional discourse. Hugh has addressed the relationship of archives to various recording media, information technology, graduate education, philosophy, the history of record-keeping, other heritage professions, the earth's ecology, and human spirituality. He has shown thereby that archives, archivists, and archiving are fundamentally important, because they meet society's abiding need for remembering and forgetting -- quite aside from the value of the content found in archival records by legions of researchers in many disciplines. Long before the postmodernists discovered archives, Hugh approached "*the archive*" itself as a fit subject for study and reflection, rather than as merely a source of historical information. His work, taken as a whole, is still the best effort to enunciate a philosophy of archives. His ideas have set a high benchmark to inspire us all.

And now Hugh -- this setter of benchmarks -- has his own bench! On the occasion of his 80th birthday, his wife, Daphne, and family, dedicated a bench in his honour as a living tribute while Hugh is still very much with us. It is located in Playfair Park, which is best entered from Cumberland Road just east of Quadra Street and south of McKenzie Avenue, in a quiet area of Victoria, British Columbia. Playfair Park is a delightful space, with steeply sloping grasslands (both trimmed and wild), rocky out-croppings, and pro-



Terry Cook and Joan Schwartz enjoying a moment on Hugh Taylor's bench located in Playfair Park, Victoria

fusions of flowers in many colours and varieties. Hugh's bench has the best view of several such benches -- a little off the beaten track that hugs the main flower beds, located instead on the higher ground, with the broadest and longest view of the park and its colours, on its quieter side removed from chatting walkers and playful children, and thus best suited for quiet contemplation. The location is not unlike the man's stance in the archival profession -- off the beaten path, always on the high road, taking the longer, broader, more contemplative, and more colourful view.

The plaque on his bench reads:

IN CELEBRATION OF HIS 80TH BIRTHDAY
HUGH A. TAYLOR
FROM HIS WIFE & FAMILY WITH OUR LOVE
A PEACEFUL PLACE TO SIT AND PONDER

Following the ACA conference this June, at Hugh and Daphne's invitation, Joan Schwartz and I visited the park, and spent a happy half-hour on Hugh's bench, reflecting on the man, his ideas, and his contribution to our profession. May I suggest that the next time you are in Victoria, treat yourself to this special place and sit on Hugh's bench. You'll come away with happy memories and peaceful contemplation.

Speaking of benchmarking Hugh and his work, Joan and I are guest-editing two special issues of *Archival Science: International Journal on Recorded Information* that are centred around the theme, *Archives, Records, and Power*. These will appear later this year. After sitting on Hugh's bench in Victoria, Joan and I decided to dedicate both of these issues to Hugh, since the ideas that are being explored, as we have written in our introduction, "owe much to his reflections upon media, documentary meaning, technological transformations, the evolution from ancient and medieval orality and mnemonics (archivists as remembrancers) through to archives without walls in a wired networked world, for purposes possibly good (his own bioregional, ecological, spiritual thrusts for the archival memory endeavour) or possibly ill (a mega-worldwide electronic corporate powerbase that could make the controlling exploitation of humans in the industrial revolution look modest in comparison)."

And on another benchmarking front for Hugh, the Association of Canadian Archivists, with the Society of American Archivists, in association with Scarecrow Press, will be publishing later this year, *Imagining Archives: Essays and Reflections by Hugh A. Taylor*, edited (and with introductory essays) by Gordon Dodds and me. Hugh has written short reflections on many of his principal essays for this volume, as well as a longer one on his overall

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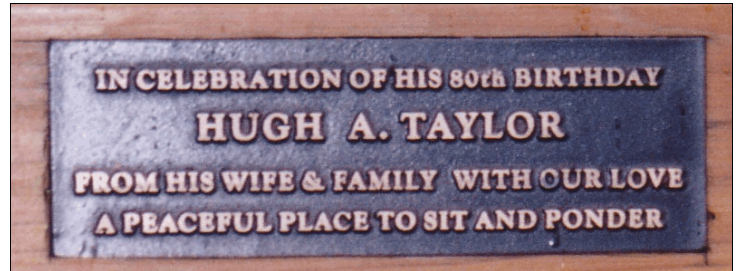
career. He did so approaching his eightieth birthday, kindly breaking for us his vow to “retire from retirement” and write no more about archives for publication. We are glad he did, for as Gordon and I assert in our introduction, “given the serious challenges facing the archival profession with electronic records and information overload, with widespread illegal records destruction and a *dumbing-down* commodification of culture, Hugh’s stimulating ideas and his engaging style provide a bright beacon of hope in times of professional change, technological anxiety, and occasional hubris.”

A month after sitting on Hugh’s bench, I found myself in another garden, at the opposite end of the country, on the grounds of Memorial University in St. John’s, Newfoundland. There, among the roses, is a plaque with these lines from William Blake:

Welcome strangers, to this place
Where joy doth sit on every bough
Paleness flies from every face;
We reap not what we do not sow.

Hugh has sowed well in the archival garden, and we all have reaped the results. His own bench is now in a charming Victoria garden. Experience the joy of his work, dear colleagues, and watch for Hugh’s bench and his archival benchmarking!

Terry Cook
Archival Studies, University of Manitoba



First ACA membership recognition award made ACA Honours Kent Haworth

[At ACA Vancouver Kent Haworth was honoured with an ACA membership recognition award - the first such award made by the Association. The citation was read by Marion Beyea who later presented the award to Kent in Toronto.]

I am pleased and privileged to second the nomination of Kent Haworth for the membership recognition award. Kent has provided capable, creative, and enthusiastic leadership in his archival workplaces; he has made significant contributions to the development of the ACA; and he has led major advances in the field of archival practice.

Kent began his career in Archives in 1972 as an archivist at the Provincial Archives of British Columbia, a seemingly unlikely incubator for innovation, headed as it was by a crusty former Legislative Librarian in a province that required the authorization of the Queen for travel beyond its borders (or so those of us outside thought. And Willard Ireland, Provincial Archivist, may not have been crusty but since he did not get out, we never knew).

Nonetheless with several other junior staff members, Kent began making changes, including the introduction of the additional manuscript/records system. British Columbia was likely the first institution in Canada to adopt this simple and effort-saving system that today sounds so obvious as to not merit mention, but it was meaningful for those archivists who spent a good deal of time

shunting the *Ls* backwards and the *Ns* forward (or the *RGs* about) to accommodate new *M* accession. This is a really simple illustration but it typifies Kent’s approach - take an idea, consider the theoretical implications, refine the concept, and with whatever determination needed make the changes.

Always with a surfeit of energy (Kent never walks, he runs) during this time he also embarked on a project to convert the Bishop’s Chapel in the Anglican Diocese of British Columbia, a structure left standing when the Bishop’s residence was demolished, into a Diocesan archives. In a voluntary capacity he carried the project to completion leaving the Diocese with a secure, climate controlled archival storage facility unique for religious archives in Canada; a research area that doubled as extra meeting space for the Diocese; and Diocesan officials with an appreciation of the practical value of archives. Kent tackled fund raising, brought church officials on side, and planned and oversaw construction of the facility. He also produced the first manual for Diocesan Archives that was provided a model for use across Canada. This project arose from, and contributed to, Kent’s strong belief in the importance and viability of institutions caring for their own archives, a topic on which he has spoken, written and been an advocate.

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Meanwhile, at the British Columbia Provincial Archives, Kent was appointed head of special media collections and, in this position, he succeeded in integrating audio/visual collections into the main stream of archival practice. Next he took on the newly established records management branch, challenged to bring centralization to records management efforts in the British Columbia government. One of the tools he responded with was *ARCS* and *ORGS*, an integrated file classification plan and records retention schedule for administrative and operational records. It has been borrowed and refined in other jurisdictions and is now standard in many institutions in Canada and the United States. It is a scheme that applied to electronic records easily brings centralized control.

Kent moved across the mountains to head the University of Toronto Archives, work as an archivist and then acting head of the government records section of the Public Archives of Nova Scotia, and serve as University Archivist at York. In all his positions he not only provided leadership and was productive, but also, often clarified mandate and policy, and introduced changes valuable to the institution and archival practice. For instance, at York he introduced an automated file classification plan and retention schedule that has been a useful and accessible model for other university archives.

A major talent of Kent's is his ability to determine who needs to be brought on side and to do so - the Bishop, the secretary, the Deputy Minister, the donor, the National Archivist, the University President. His focused approach, his passion for a cause he believes in, his warmth, his sense of humour, his ability to communicate clearly and concisely, and his tenacity in pursuing a goal, make him hard to resist.

Kent has been active in associations in the regions where he has worked and he has made many contributions to the Association of Canadian Archivists. As Chair of the Publications Committee, with a universe to tackle in terms of needed publications, he focused on a series of brochures on types of archives aimed at obtaining the

support of institutional sponsors of archives and raising the profile of archives. While Vice President, he was involved in responding to the Applebaum-Herbert study on cultural policy, trying to find a niche that would increase national support (and funding) for archives across Canada. As President of the Association of Canadian Archivists, and in the years following, he helped formulate a structure for the Canadian Council of Archives and assisted in gaining support and funding for its establishment through the federal-provincial ministers responsible for culture.

Kent has added stimulating articles on a variety of topics to archival literature - contributions that assist working archivists and inspire students. He is a wonderful teacher whether as a mentor to his staff - explaining, including, exploring, illustrating by example, challenging, keeping in touch, enabling them to do the task at hand, building their interest in doing more and helping them develop confidence in their ability to do so - or as presenter at local, national, or international workshops. There have been literally hundreds.

And this is only the half of it. However, we might extend the Membership Recognition Award to Kent for his work in one area alone, his work in descriptive standards, work that has changed forever and enriched archival practice. Many archivists have been involved with Kent along the way, but I wager that they would not stint in their commendation of his efforts and leadership in this endeavour. He has a superb ability to put together or help build exceptional teams. His strong sense of democracy and respect for his fellow beings has, in turn, gained him respect, and maintained motivation for large and long tasks.

Early on as an archivist in the records and manuscripts section at the British Columbia Provincial Archives, he began to look at a more systematic approach to archival description. He considered the application of library practice to this facet of archival work, something thought heretical at the time by archivists who were busy establishing their own identity. He came to understand the need for standards for description and the benefits of their application for

the profession, and steadfastly carried on to launch and promote the initiative and to gain support and funding for their development. He took an active part in the intellectual and technical work of developing the standards. He followed through to secure the funding and support for the application of the standards.

To give you a taste of his contribution Kent joined the Planning Committee on Descriptive Standards in 1987 at its establishment, and was Chair between 1989 and 1996. The Planning Committee met six times per year during this ten-year period, managed ten working groups responsible for media chapters in RAD, was responsible for six publications, the delivery of RAD training throughout Canada, and the promotion of RAD nationally in sessions at professional conferences and archival institutions, and internationally at the International Council of Archives in Montreal in 1992. And he prepared and fought for the maintenance and continuation of the descriptive standards work in the establishment of the Canadian Committee on Archival Description.

Kent's dedication and passion for his profession, his energy to fight any preconceived idea, his dynamism, his leadership, his hard work have made Canada a leader in archival descriptive standards and a model for many countries and the International Council of Archives. This has placed Kent in demand internationally to present workshops and papers and to serve on task forces and committees to promote and assist in the application of descriptive standards.

Kent is not only work and archives. He is an avid canoeist, a lover of music - both symphony and jazz, a connoisseur of scotch and home-made wine, a cook, a gardener, a host par excellence. His colleagues become friends and his friends, if not colleagues, infected by his enthusiasm for archives.

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He is a man of many parts. Who else would we see striving to become bilingual in 1970s Victoria (and after a few drinks succeeding), using a week's vacation to put the records of the Diocese of Kootenay in order (thereby committing himself to lobbying for the funding and appointment of a Diocesan Archivist), having tea and discussing the disposition of her papers with Germaine Greer in her British home (and not even trying to acquire them for his archives), or challenging the inflated appraisals of sound and moving image records and having the problem addressed (on principle)?

Archival practice in Canada and throughout the world would be different and not as advanced without Kent's contributions. We are fortunate to have him as one of our own, and to honour ourselves as we honour him with the first ACA membership recognition award.

Dear Colleagues

I was overwhelmed when Marion Beyea, on her way back to New Brunswick from the ACA annual meeting, dropped off the Membership Recognition Award you bestowed on me at the meeting. I very much appreciate the recognition you have given me and regret that I could not be there in person to accept it. I will have been an archivist for 30 years this August and my profession has been good to me.

There have been very few days in those 30 years when I have not looked forward to working in archives. This is partly due to the fact that I have had the good fortune in my career to have worked in a variety of archives across the country with dedicated colleagues. I have always believed that I have one of the best jobs in the world, and it doesn't matter to me if society doesn't understand or support our work as much as we would like. The important thing is that we know that what we are doing is essential in a democratic society.

Thank you again for this award.

Kent M. Haworth
2002-07-25

THE WINNIPEG FOUNDATION GIVES \$300,000 TO ARCHIVES EXPANSION

The Winnipeg Foundation has made a \$300,000 grant to the University of Manitoba's Archives & Special Collections, to expand and upgrade space in the Elizabeth Dafoe Library. The Foundation's contribution is a lead gift toward creating a modern space for accessing archival materials, both on site and via the Internet.

"We are delighted that The Winnipeg Foundation has recognized the importance of expanding access to the vast wealth of materials in the University of Manitoba Archives & Special collections," said Carolynne Presser, Director of Libraries. "If libraries are the heart of a community, archives are its memory and the records we hold are the unique memories of thousands of people, many of whom have left priceless observations about life in Manitoba going back many generations."

"The Foundation has always placed a priority on post secondary education, and enhancing the University of Manitoba's ar-

chival and special collections area is an appropriate way for us to support the current capital campaign," said Chief Justice Richard Scott, Board Chairman.

Because of the necessity of high security, archival materials have usually been held for viewing on site in secure facilities, meaning scholars, students and casual researchers must travel to the archives to

make use of the materials. With advances in technology, archival materials will be able to be made available to readers electronically on the Internet, significantly widening access to the university's unique collections, both for users locally and around the world.

ACA Past President Completes Doctorate

ACA past president Shelley Sweeney recently completed her doctorate in archival enterprise from the University of Texas at Austin. The title of her dissertation was "The Source-Seeking Cognitive Processes and Behavior of the In-Person Archival Researcher," which examined the reference encounters of 14 individuals in private, governmental and academic archives in the United States. These visits were examined

for the effects on the reference encounter by the environment, the archives staff, the finding aids and what the researchers bring to the process.

Colleagues report that Shelley has rarely touched ground since a trip to Texas to pick up her degree on May 14.

The international scene

The World Information Summit and the CITRA:

The Executive Committee of the International Council on Archives (ICA) met in Beijing, China May 27-29, 2002. The meeting was followed by ICA participation in a UNESCO consultation about the World Information Summit, in preparation for the Summit being held in Geneva in December 2003 and Tunisia in 2005, and as follow up on decisions taken in Geneva. NGO's from the "information society" were invited by UNESCO to participate in its preparations, in a series of four meetings addressing the following subjects: infostructure in developing countries; cultural diversity and public domain of information; freedom of expression in the Information Society; and education in and for the Information Society.

The ICA Bureau met July 10 to 12, 2002 in Madrid, Spain at the invitation of Mrs. Elisa Carolina de Santos Canalejo, ICA President and Subdirector General of the State Archives of Spain.

The XXXVIth International Round Table Conference on Archives (CITRA) will be held in Marseilles on November 13-16, 2002. Pre-conference business meetings

are being organized for November 11 and 12: meetings of the CITRA and Executive Committee Bureaus, of the Section of Professional Archival Associations (SPA), of the Association internationale des Archivistes francophones (AIAF), of the Association of Commonwealth Archivists and Records Managers (ACARM), of the Programme Evaluation Commission (CEP) and the joint meeting of the Programme Management Commission (CPM) and chairs of ICA sections and committees.

The CITRA Annual Conference is for representatives of national archive administrations, national professional associations and the Chairs of ICA sections. The CITRA (Round Table) provides a forum for archivists to debate issues of current concern and for meeting each other in bilateral discussions. The theme of the Marseilles CITRA is "How does society perceive archives?" The CITRA programme will include a look at archives in contemporary societies - missions and challenges. This will include looking at discrepancies in the perception of archives: among the general public and among public authorities and archives' producers; increasing demand:

society's demands and archival needs in new areas; strategies for promoting archives in government and among the general public: promotion and advocacy policies and information and communication policies; and promoting archives among users: cultural and educational actions and improvement of services for users.

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The upgraded space will include areas for researchers and students on site to scan, e-mail and create their own multi-media documents from the archives and special collections. Renovations are expected to cost \$750,000.

The university's collections include literary papers from such poets as Dorothy Livesay, Margaret Avison and Eli Mandel, such important contemporary writers as Dian Cohen, David Arnason, Heather Robertson and Fredelle Maynard, and journalists including John W. Dafoe, Peter Warren and E. Cora Hind. The Libraries have amassed a significant number of records in the Archives of the Agricultural Experience, which include the records of individual farming families across Manitoba, and are augmented by the records of such coopera-

tives as the Keystone Agricultural Producers and such organizations as the United Grain Growers, the Winnipeg Grain Exchange and Ogilvie Flour Mills.

Other significant holdings include the clipping and photograph *morgue* files from the defunct *Winnipeg Tribune* the papers and photographs of spiritualist and doctor T. Glendenning Hamilton from the 1920s, the medical archives of Dr. Paul H.T. Thorlakson, and early 20th century Icelandic diaries of Simon Simonarson. The Winnipeg Foundation is Canada's first community Foundation. William Alloway's gift of \$100,000 in 1921 gave birth not only to the Foundation but also to a movement that is now the fastest growing vehicle for community philanthropy in the country. The Foundation is a collection of close to 1400 permanent endowment funds, established

by people from all walks of life. The funds are pooled and invested with the income distributed as grants. The grants support a wide range of community projects- from arts, culture and heritage to education, health and the environment.

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Filling the position of President of the Association of Canadian Archivists

Following the resolution adopted by the membership at its annual general meeting in Vancouver the Nominations and Awards Committee will undertake a search for nominations for ACA president to serve from November 30, 2002 to the 2004 annual general meeting in Montreal.

The President serves as the chief executive officer of the ACA and chairs, or selects a designate to chair, all meetings. The President is ex-officio member of all Select and Standing Committees and coordinates their activities. S/he represents the ACA in its dealings with external bodies and agencies, recommends measures to further the objectives of the ACA and reports on the state of the ACA at the annual meeting.

A nomination or suggestion for a nomination should be transmitted to Terry Thompson, chair of the ACA Nominations and Awards committee at tathom@sympatico.ca before December 2nd.

Following on from the June resolution, if a nomination is secured the name of the candidate and their CV will be circulated to the members. Should there be no additional nominations the Board at its November meeting will confirm the result.

If there is no nomination through this process the board will consider its options under the constitution.

Terry Thompson, Nominations and Awards Committee

The fine print about running for president.....

Who May Apply?

All ACA members in good standing are eligible.

How To Apply

Nomination forms are printed in the back of the ACA Membership Directory. Forms are also available by mail from any member of the Nominations, Elections and Awards Committee. Lastly, forms are available on the ACA web site at: <http://aca.archives.ca/committe/nomin/nomform.htm>

Candidates must be nominated in writing and nomination forms must include:

- (i) a statement from the nominee declaring his or her willingness to stand for election;
- (ii) the signatures of five additional members in good standing who have agreed to cosponsor the nomination;
- (iii) an outline of the nominee's qualifications; and
- (iv) a candidate's electoral statement (up to 300 words)

Deciding To Volunteer

The ACA has been around for over 25 years providing service to its members in the form of a fine scholarly journal, informative workshops, annual conferences focusing on various and timely themes, a periodical which serves as both newsletter and gazette, and many public awareness initiatives. Its role as advocate for our profession, and as representative for us as individual archivists with national and international bodies, is on-going. As with most professional associations, volunteers provide the energy, time and inspiration which result in a viable, valuable resource such as the ACA. While we may feel that we are increasingly overworked or stressed in our day-to-day professional lives, organisations which support us in our profession, and explain us to the rest of the world are needed more than ever. The costs of travel, phone calls, fax, and postage are covered by the ACA for members of the Executive. Meetings are arranged with a view to limiting the time away from work. In many cases, conference calls are replacing travel to central sites. Please consider supporting the on-going work of the ACA by volunteering for one of the vacant Board positions.

ACA President's Report : 2001-2002

This report is not so much a report on the activities of the President but rather an overview of the association's year and the activities of the Board of Directors.

The year 2001 marked the end of the second year of the Association's second Five Year Strategic Plan. This process involves Three Year Business Plans and one year work plans for each of the committees and sections. The Three Year Business Plan is intended as a rolling plan renewed each year for the next three years thus going a significant way in ensuring continuity as association leadership changes. The results of these endeavors are available at the conference. To ensure growing confidence in the process and its further development, the Board and committee and section chairs will take part in an annual business-planning workshop beginning the day after the end of the conference.

Committees and Sections are to be congratulated on the efforts, which they put into this process. It was particularly gratifying to see the creative and imaginative ideas and proposals which came out of this Strategic Planning Process at the recent Planning and Priorities Meeting in Toronto. It is anticipated that the ACA will be an even more dynamic and member oriented association than it has been in the past while at the same time recognizing its role as an organization which represents the needs of Canadian archivists regardless of membership.

In last year's presidential report I was pleased to announce the continued stabilization of the association's finances. This continues to be achieved through the time-honored method of controlling costs. This year's financial situation was helped significantly by the income derived from the Winnipeg Conference. However, to be the type of dynamic organization which I believe that members want requires us to continue to look not only just at the demand side of our activities but also the supply side of our finances.

As I indicated last year the ACA must continue to generate significant revenue from

our conference and our educational opportunities. We must increase our membership and as a consequence our membership revenue. I am a firm supporter of the idea that if we built it they will come – but to continue building a dynamic organization requires adequate yet increasing funding. However several of our members have expressed concern about conference rates and membership dues. Yet when asked what they want the ACA to eliminate they are not sure. Others want the ACA to do more but cannot suggest how we do that with less.

It is with an enormous sense of pride that I look back over the past year and see the

“It is anticipated that the ACA will be an even more dynamic and member oriented association than it has been in the past...”

achievements or the initiation of new activities. Here are some of the successes of the last year. If I have forgotten anything or anyone, as I am sure I will, please accept my apologies.

Education continues to be an essential activity for the Association. The Institute in Winnipeg was a significant success. And this year's Institute on the preservation of electronic records will, I am sure, be a great success as well. With CAIN funding, the Education Committee chaired by Wayne Murdoch hosted an Education Forum on CAIN Needs and CAIN education curriculum. The resulting publication will be up on the ACA's Web-site shortly. Wayne and his Committee deserve a full measure of congratulations on their hard work.

In another area of Education, the ACA partnered with the Archives Association of British Association in offering workshops at the ACA conference. At the time of the preparation of this report, this experiment in cooperation in education has been well received. It may become a model for future endeavours.

Making the public aware of the importance of archival preservation and the role of archivists is a significant activity of the ACA. This year the Public Awareness Committee published the Municipal Archives Booklet and worked on the text for educational and health care booklets. The display was at the ARMA conference in Montreal, the Society of American Archivists meeting in Washington, was in Alberta for the Conference of the Canadian Information Processing Society (CIPS) and is here in Vancouver for the ACA Conference. It will be at the Canadian ARMA Conference in Calgary in June. The Business Booklets and the Archives brochures generated much interest at these conferences. Brian Masschaele and his committee are to be congratulated on their good works.

Archivaria continues with its record of excellence. Candace Loewen and her editorial board and volunteers and Lyne St. Hilaire-Tardiff ensure that Canadian archivists have a journal in which they may take great pride. Continued SSHRCC funding was achieved though the efforts of Candace and Dave Pascal. The ACA entered into an agreement with the National Archives to give surplus sets of *ARCHIVARIA* to needy Archives from other countries. Thanks Candace for your continued leadership.

The ACA web site remains as one of our most important means of communication. The ACA's mission and vision statements are there for all to see. And timely information on the ACA Conference is one of the web site's most important documents. Because of its importance the ACA established a Task Force on Internet Needs chaired by Ian Moir. This Task Force held its meeting at the time of the Education Forum. In addition CAIN funding enabled the ACA to contract with a Web Designer to undertake a Discovery Phase of our web-site needs. As an interim step the ACA transferred the Web-site from the National Archives to an outside service provider. Ian, Cathy Bailey and other members of the Task Force are to be con-

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gratulated on their ongoing volunteer efforts.

The *ACA Bulletin* under the able and entertaining editorship of John MacLeod continues to provide our members with timely information about the Association and member activities. John, the members are very grateful for your work. I especially appreciate your continued prodding for my President's messages!

All of this publication activity would not have been possible without the coordinating and delegating skills of Elizabeth Diamond, Chair of the Publication Committee. The Board would like to see the development of a web-based information dissemination project. This project would make information created by archives, organizations, institutions and individuals on archival practices and policies available through the ACA web site. The Publications Committee is investigating the feasibility of digitizing back issues of *ARCHIVARIA*.

All of this publication activity would not have been possible without the work of so many volunteers. Elizabeth Diamond's term as Chair ends with this meeting. Elizabeth, thank you so much for all your efforts.

The Membership Committee has been actively recruiting student members from the Canadian Archives Studies Programs. In addition Schools in the United States and Great Britain were also written to about memberships and subscriptions to *ARCHIVARIA*. Under Jennifer Mohan's leadership, new strategies have been developed to supplement past activities. During the coming year the membership will be surveyed on the full range of association activities and issues surrounding membership dues and conference fees. Thanks Jennifer for your work.

The President has the responsibility for ACA advocacy initiatives. The Advocacy Network continued to be my eyes and ears for issues or events on which the ACA should have a position or make representations. The ACA Board developed positions on issues raised by the Data Archives Consultation. In addition the ACA worked with representatives of the Canadian Council of Archives (CCA), the Association des archi-

vistes du Quebec (AAQ) and the Canadian Archives Foundation in developing proposals for a national consultation on the further development of the Canadian Archival system.

One of the major areas of advocacy activity has been the issue surrounding the release of the Canadian Census. In addition the ACA made its views known on revisions to the Ontario Government Access legislation. Many thanks to Terry Cook for his work on our behalf.

No President's report would be complete without mention of the ACA relations with the CCA and the BCA. The CCA continues to provide welcome financial support for the ACA. Our Institutes and our CAIN projects would not be possible without such generosity and our relationship with the CCA continues to evolve. The work on the

"...the Board has decided to seek charitable status for the ACA. This will enable the ACA to seek financial support from charitable foundations for a variety of activities including its educational programming"

above-mentioned national consultation and on the Cain consultation in which many of you were involved in the early spring. The ACA looks forwarding to further dialogue on other productive joint endeavors.

Likewise, the ACA's relationship with the BCA remains on a positive level. Amongst other items, we worked well in joint activities with the CCA surrounding the ARMA Conference in Montreal. The BCA, with the able assistance of Gilles Lesage, the BCA Secretary General, continues to monitor the process by which the American Library Association accredits Library Schools particularly for those which have archival studies components in their programs. The BCA will continue its vigilance in ensuring that Canadian standards and guidelines are used in judging accredited information management studies programs.

Over the past year, the Board considered, what for some, is the single most important undertaking a professional organization

can embark on in education and member support and recognition. After consultation with several senior members of the Canadian archival community and preliminary input from the Chair of the Nominations, Elections and Awards Committee, the Board, building on various previous proposals and a review of what some other organizations do, developed a draft proposal for the further development of existing and the establishment of new member and community recognition awards. It also developed proposals for scholarships and bursaries in support of continuing, graduate and doctoral education and archival research. These proposals were submitted to the Nominations, Elections and Awards Committee and the Education, Public Awareness and Membership Committees for comment and input. Based on the comments provided, the Board has decided to establish a select committee to finalize the development of appropriate awards, bursaries and scholarships in the coming year.

Before I leave the subject of scholarships, the Board has decided to seek charitable status for the ACA. This will enable the ACA to seek financial support from charitable foundations for a variety of activities including its educational programming. It will also enable the ACA to receive tax-deductible donations from individuals who wish to establish scholarships or support the ACA in other ways. One such offer is currently before the Board but is contingent on the ACA obtaining charitable status.

Speaking of scholarships, I am pleased to advise members that the ACA and the Canadian Council of Archives (CCA) will be developing the final processes for the Stan D. Hanson Scholarship. The Hanson family expressed the wish that the scholarship be awarded to a graduate of a Canadian history program taking a Masters degree in Archival Studies. I would urge you, if you have not already done so, to make a further donation to the fund. Send your donation to the CCA and a charitable donation tax receipt will be issued to you.

In concluding this report, I cannot let the opportunity go by without making some personal comments on the two past years and my concerns for the ACA in the years to come. I am concluding my two-year

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term with mixed emotions. As one of the founding members of this Association, I have watched its birth, its growth during its teenage years and its achievement of early adulthood. However by comparison to some professional associations, ours is relatively young. Because of this, the ACA is still undergoing the growing pains of adolescence. Many of our members still have not come to grips with the contradiction between the desire for a strong, dynamic and creative organization playing a key and every expanding role in archival education and public awareness and the need for the ACA to have the financial and personnel resources to support such endeavours.

I am amazed that some believe that the conference registration fees are too high. Few professional education opportunities which involve workshops and over 18 major educational sessions delivered by more than 35 of the world's leading archival and information management specialists in some of the finest locations in Canada, with significant networking opportunities, with access to travel grants and with many meals included, cost as little as ACA members pay.

the ACA is an elitist organization dominated by an old guard. It is hard to give this

perception much credibility. One only has to look at the members of the ACA Board of Directors and the major committees to see that with a few exceptions the leadership is well under the age of 40 and is well balanced between male and female and East and West representation and comes from different types of institutions. The opportunities for participation abound. Yet this year the Nominations, Elections and Awards Committee had a difficult time getting people to run for office.

Yet in spite of these concerns, I remain optimistic about the future of the ACA. That optimism comes from looking at the leadership shown by the Board members who are remaining for their second year and the Chairs and members of the ACA Committees and Sections. The Association certainly is in good hands and I am confident that before too many years instead of hearing about how much ACA conference and memberships costs, I will hear about what good value the ACA provides.

your support for the ACA. I would also like to thank those with whom I have worked in the past two years in our endeavours to provide the leadership our members so justly deserve. Specifically I would like to thank retiring Secretary Treasurer Janet McMaster for her service in the past 2 years.

In closing I would like to thank Ian Forsyth, Vancouver Conference Coordinator, Evelyn Peters McLellan and the members of the Local Arrangement Committee and Julie Morris and the members of the Programme Committee for a most interesting and educational conference. I am already looking forward to next year in Toronto when with the organizing skills of Sharon Larade and Terry Thompson and the programming skills of Carolyn Heald, the ACA will be able to celebrate in a most fitting manner the 100th anniversary of the Archives of Ontario.

See you there,
Bryan Corbett, ACA President

There is also a belief in some quarters that Also I would like to thank each of you for

ACA Vice – President Matt Szybalski's mid-term report Vice President's Report : 2001-2002

As a longtime member of the ACA the past year has been my first exposure to the workings of the ACA. It has been a fantastic experience. I urge any member who has not served on a committee or been a member of the Board to do so at least once in their career.

The hard work and dedication of Bryan Corbett and Janet McMaster forced fellow newcomer Johanna Smith and myself to step into our portfolios in a hurry. Although the Board, and in particular the President, are the most visible representatives of the Association, we are just four members of a team of dedicated committee

chairs and members. Ably assisted by Dave Pascal and Candice Vetter, this team works hard to give members value for their registration dollars.

Like most Canadian institutions, the ACA is difficult to administer because its membership is dispersed across a vast land. Two initiatives this year's team has undertaken to give the ACA better visibility throughout Canada, and indeed around the world, are a redesigned logo and a redesigned website. Spearheaded by the Public Awareness Committee, which is chaired by Brian Masschaele, the logo project is a key element in our efforts to brand the ACA's

services. It will of course have a prominent place on the redesigned website. Website editor Cathy Bailey, and former co-editor Paul Marsden (whose brain Cathy picks regularly), have been instrumental in working with Bryan Corbett, Wayne Murdoch, the Select Committee on CAIN and the Internet, and the Board to guide this project.

Together with Dave Pascal, I have represented the ACA on the Steering Committee of the Information Resources Management Council (IRMC) in developing marketing initiatives for the human resources prod-

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ucts developed by the Working Group. Margaret Hutchison has continued as the ACA's representative on the Working Group.

Bryan Corbett and I represented the ACA on the BCA where we have worked with our AAQ counterparts on common archival issues such as copyright legislation, and the National Research Data Bank Consultation. Dominique Maurel (AAQ President) and Marie-Josée Courchesne (AAQ Vice-President) have represented their Association in a most professional manner. Manon Gendron and Gilles Lesage of the BCA have coordinated our efforts. I am especially grateful to Gilles for translating our proceedings.

Much of the BCA's deliberations have focused on CCA grant applications. I have served as the ACA's point man on CCA grant applications. We were successful in

receiving most of our grants. Applications for: a second RAD train the trainers workshop; Phase 2 of our web site re-development; four web publications; and the 2002 ACA Institute were approved. Applications for: a Public Awareness Forum; an Education Support and Development programme; and a training, education, and information portal, were not approved. I would like to thank Wayne Murdoch, Cathy Bailey, Ian Moir, Brian Masschaele, and Bryan Corbett, as well as anyone they may have consulted, for the many long volunteer hours they put into crafting our applications.

The 2003 ACA conference will be held in Toronto. I will be the Conference Coordinator's board contact for this conference for the simple reason that I am based in Toronto. I'm pleased to report at this time that planning is well under way. The programme committee, under the direction of Carolyn Heald, has developed an excellent

theme: "What's History got to do with it?" The call for papers has already gone out. The work of the local arrangements committee, under the direction of Sharon Larade and Terry Thompson, is also well underway. The Archives of Ontario will be celebrating its 100th anniversary in 2003. This conference will provide an excellent opportunity for archivists from across Canada to salute the AO's accomplishments.

In closing I would like to thank the Scotiabank Group for its support of my ACA activities this year. It has been a rewarding experience, and I urge anyone who is asked to serve in any capacity to do so – your personal rewards will outweigh the effort you put in.

Matt Szybalski
May 8, 2002

Janet McMaster's final report: Annual Report of the Secretary Treasurer : 2001-2002

Once again, the ACA has enjoyed a positive year, financially as well as in many other respects. Our overall financial position remains strong, and our net assets have increased significantly as a result of the surpluses experienced in the last few years. This surplus will allow us to weather any foreseeable storm and to explore additional ways of serving the membership. In response to inquiries from members, we completed a review of per diem rates over the past year and adjusted the ACA's per diem rates accordingly when it became evident that we were significantly lower than comparable associations.

We experienced the benefits of additional funding this year through CAIN that allowed a number of significant activities that would not have been possible otherwise, including the establishment of a Select Committee on CAIN and the Internet, the beginning of a process to re-evaluate the ACA's web site, and the hosting of a CAIN Education Roundtable for provincial and territorial representatives in Ottawa.

One of my major responsibilities over the past year has been being the board liaison

for the Vancouver conference. I would particularly like to thank the Conference Coordinator, Ian Forsyth, for his excellent organizational skills and his careful monitoring of the numerous details that are part of planning a conference. To assist with the conference planning process, a thorough review of the Conference Planning Manual was undertaken this year, and a number of changes and revisions were made. I would like to thank the other Board members for their input in this process, as well as the ACA staff, the existing and former Conference Coordinators, and the other ACA members who provided their comments and recommendations.

Actual Results 2000-2001

Our results for last year were significantly better than we anticipated, largely due to the success of the Winnipeg conference. Not only were the registrations well ahead of plan, but the Local Arrangements Committee maintained good control of expenses. Excellent facilities and equipment were obtained at virtually no cost, and entertainment was provided at good value. A well-managed Institute also exceeded financial expectations. There were more

committee meetings than we had originally planned for during the year, but the expenses were well controlled. The Bulletin costs were less than anticipated as one less issue was produced, but this was offset by increased costs for *Archivaria*. Other revenues and expenses were close to their budgeted amounts. The net result of all of the above was a surplus in the amount of \$49,000.

Latest Estimate 2001-2002 Compared to Budget

For the current year, we had forecast a small deficit of \$2500. Based on the financial successes of the past few years and the demand from members for increased activities, we felt this was reasonable. Increased committee meetings were budgeted for this year as it was felt they were necessary to allow the committees to function effectively. It appears now that the shortfall will be closer to \$7200, although as we are still over a month away from our year-end, these figures should be considered as estimates only. Variances from the budget include increased costs for conference calls, which were deemed necessary to

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keep on top of issues, a reduction in investment income due to the sluggish performance in the stock market, and a reduction in the anticipated surplus from the Institute. In addition, staff costs were higher than anticipated this year due to adjustments that were made after the completion of performance reviews for both Dave and Candice, and an overall level of increased activity. With regard to the conference, higher than anticipated costs for some items such as catering have been offset by increased sponsorships, and I would like to thank Bryan Corbett, Evelyn Peters McLellan and her volunteers for their hard work in that regard. Early figures from the Vancouver conference are very encouraging, and we anticipate that the above shortfall may be reduced by higher than anticipated returns from the conference.

Budget 2002-03

As a general rule, the ACA should strive to have a balanced budget each year. This must be balanced, however, with ensuring that the needs of the members are met. As mentioned above, we have enjoyed large

surpluses the last few years, and we now find ourselves in a position of looking at how we can best serve the needs of our members. For next year, we are projecting a deficit of \$28,000; however, this includes the following one-time projects:

- 15,000 for the web site redesign project (balance of funds from CAIN grant)
- 1,000 for the continuation of the Select Committee on CAIN and the Internet
- 2,500 for a membership survey.
- 500 for a records management project to organize the records of the ACA

In addition, we have budgeted for a significant number of committee meetings and two full Planning and Priorities Meetings for next year, as our members have told us these are necessary for the effective functioning of the committees. The web site redesign project is still in the early stages, so it is difficult at this point to determine the impact this will have on the ACA's financial affairs in the long-term. As that

project continues, the decision may be made to proceed in stages, which would lessen the financial impact next year. There may also be some cost-savings associated with the web redesign project, if initiatives such as on-line membership and conference registrations and electronic mailing of the Bulletin are introduced.

Conclusion

Being the Secretary-Treasurer of the ACA has been a challenging but extremely rewarding experience. I would particularly like to thank my fellow Board members, Bryan Corbett, Matt Szybalski, and Johanna Smith, for their support over the past year. I would also like to thank Dave Pascal and Candice Vetter for all of their hard work on behalf of the ACA.

Janet McMaster
Secretary-Treasurer

Johanna Smith

ACA Director Without Portfolio Annual Report 2001-02

ACA Director without Portfolio is currently the Board liaison with all Special Interest Sections as well as the Education Committee, Membership Committee, Ethics Committee and the Select Committee on Website Redesign. I also organize and chair the Council of Presidents' meeting at the ACA conference and provide input on Board matters via conference calls, P&P meetings, and a seemingly constant stream of e-mails.

Currently the ACA has 5 SISes: University and Colleges, Religious Archives, Aboriginal Archives, Electronic Records and the newest SIS, Personal Archives. The ACA strives for strong and active SISes. They are developed by the membership itself to fulfill a perceived need on a given topic. Really, there cannot be too many SISes. If you are interested in starting one, please talk to me. Basically, any group of seven or

more members with similar professional interests, may, upon presentation of a statement of goals and objectives, can petition the Board for recognition. Upon approval, membership is open to all members of the Association. As well as encouraging the development of new SISes, I've begun informally polling the SIS chairs, and some ACA members on what would improve SISes and what members want from them. Hopefully this investigation will become more formal in the next year so that we can build stronger SISes that answer members' needs.

Also, I have been responsible for ongoing Board liaison with the Education, Membership and Ethics Committees. From committee reports, you can see that each have been busy with full work-plans as well as developing activities for the coming year. Wayne Crockett and the Ethics Committee

continue to work towards guiding the discussion of ethical issues for archivists. Wayne Murdoch has continued to chair the Education Committee working on Institute planning and workshop partnering among other things. Jennifer Mohan has developed great plans for the Membership Committee to develop new members kits and work on a membership survey in the coming year. Thanks to all of the chairs for their hard work for the ACA. I was also the Board liaison for the Select Committee on CAIN which has evolved into the Select Committee on Website Redesign on which I will continue as Board liaison. This committee will oversee a major redesign of the ACA website which will be occurring this year.

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Where ACA and AAQ meet

Bureau of Canadian Archivists Annual Report

I am pleased to submit the following report for 2001-2002. To begin with, I would like to briefly recall for everyone the role and mandate on the Bureau of Canadian Archivists (BCA). The BCA brings together the archivists of Canada who belong to two national associations that reflect the country's linguistic duality: the Association of Canadian Archivists (ACA) represents the anglophone archivists of Canada and the Association des archivistes du Québec (AAQ) represents the francophone archivists of Quebec and the rest of Canada. Associated within the Bureau of Canadian Archivists, the two national associations seek to encourage communication and cooperation among their members with the aim of promoting the development of the discipline as well as the awareness of the knowledge and expertise of Canadian archivists at the national and international levels.

Finally, I am responsible for coordinating the Council of Presidents meeting at the ACA conference. I distributed the minutes of last year's meeting to participants, and extended invitations for this year's meeting. The meeting was quite a success last year, providing provincial and territorial council and association presidents the opportunity to exchange news, provide feedback on ACA projects and discuss common issues such as CCA grant programs and provincial funding.

I'd like to take the opportunity to thank my fellow Board members as well as Dave and Candice in the ACA office. You've all been a pleasure to work with and I look forward to working with you and new Board members in the coming year.

Johanna Smith, Director Without Portfolio

For 2001-2002, the members of the BCA board of directors were : the presidents Bryan Corbett (ACA) and Dominique Maurel (AAQ), the vice-presidents Matt Szybalski (ACA) and Marie-Josée Courchesne (AAQ), the Assistant Secretary General Manon Gendron and the Secretary General Gilles Lesage.

Activities :

By holding teleconferences the BCA held regular meetings throughout the year. We also met in person for a one day meeting preceding the CCA General Assembly in November. Following that meeting, the Secretary General represented the BCA as observer at the CCA General Assembly.

A regular activity of the BCA is to receive grant applications of the associations in order to establish priorities and forward them to the CCA. This activity did not fail to give rise to a number of lively exchanges. Fourteen projects were submitted to the CCA. I wish at this point to thank the CCA for their generous support.

Under the auspices of the CCA and the BCA and presided by the dynamic Nancy Marrelli, the Copyright Committee had a busy year. In September, the Committee submitted their comments on the discussion papers *A Framework for Copyright Reform* and *Consultation Paper on Digital Copyright Issues* issued by Industry Canada and Canadian Heritage. Furthermore the Committee has kept abreast of the initial consultations on the Copyright Law revision.

At the request of Canadian Heritage, the BCA replied to the issues raised in the document *Canadians and their Heritage : Some Trends, Issues and Ideas A Dialogue on Heritage in the 21st Century*. The BCA stressed the relevance of some of the points made in the AAQ brief *Les archives : une composante à part entière du patrimoine culturel*. In its letter, the BCA underscored the societal importance of archives and the extent to which it is constitutive of heritage. The necessity of adequately

funding archives was stressed and the need to ensure reasonable access to personal information relevant to research purposes was also underlined.

The Phase II of the National Research Data Archive Consultation also led to a response by the BCA who forwarded to the Working Group the comments made by each association. In its covering letter the BCA manifested its serious concern with the results of Phase I which concluded that we were losing precious knowledge resources because there was no national organisation responsible for data archives. The ACA and the AAQ indicated in their comments that a national coordinating agency for the management of data archives was necessary. They also proposed that this coordinating agency should be responsible amongst other things for the establishment of standards and the development of objectives and strategies. However, both associations considered that the management of the data archives themselves should not be centralized in an agency but ensured via a network of archives. Both institutions stated that the network should, as much as possible, be set up in consideration of existing organizations and available networks. It was also stated that Canadian cultural diversity and university and research traditions have to be taken into account in choosing solutions to ensure the preservation, management and accessibility of research materials in digital form.

The James Lambert curriculum is about to be completed with the French translation. The text will be available in both official languages. Ultimately decisions will have to be made with regards to the circulation of this information. The AAQ has received a CCA grant for the production of a CD version of parts of the curriculum which will be made available in French.

Discussions on the proposed joint symposium in Montreal in 2004 are progressing. The executive directors David Pascal (ACA) and Andrée Gingras (AAQ)

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Annual Report

The ACA Education Committee in 2001 – 2002

The Education Committee is comprised of Jana Buhlmann, Jessie Chisholm, Amy Marshall, Wayne Murdoch - Chair, Tom Nesmith, and Lisa Singer.

ACA Institute 2002:

The Committee organized "Approaches to the Preservation of Electronic Records." The Institute was held at Simon Fraser University, Harbour Centre, May 27th through 29th, 2002

ACA Education Committee, Education Roundtable: The Education Committee, following recommendations articulated in the ACA's CAIN Needs Assessment, hosted a national Education Roundtable (March 1 & 2, 2002). Specifically, the Roundtable's objectives were to:

- identify and leverage common ground with the individual provin-

cial / territorial associations, with a deliverable of establishing common training guidelines for the delivery of both core archival and RAD training, in support of national, provincial and territorial CAIN training initiatives.

Delegates included, representatives (Education Committee and/or education / CAIN Advisors & Coordinators from each of the territories & provinces), the ACA Education Committee, and ACA Select Committee on Internet (CAIN) Technologies.

Education Committee Meeting:

The Committee met in September 2001 to review its 2001-2002 work plan; and to recommend to the board of directors on education matters, including,

- Institute 2002

- Appraisal Institute Redux
- Partnerships with Provincial Associations regarding workshop delivery
- Education web publications; and, t
- the Committee's role in the ACA's website redevelopment.

I respectfully submit this report on behalf of the Education Committee and would like to thank the members of the committee, Amy Marshall, Lisa Singer, Tom Nesmith, Jessie Chisholm and Jana Buhlmann for their ongoing input, dedication and commitment to the ACA and Education Committee.

W. Murdoch, Chair

(BCA report Continued from page 15)

met with the BCA Secretary General to discuss issues raised with holding a joint event and to begin initial organizational activities.

To conclude, I wish to thank members of the BCA board for their support and commitment throughout the year. I also wish to thank all the persons of both associations who have contributed to the activities of the BCA. The BCA depends entirely on volunteers.

Gilles Lesage
Secretary General, BCA

ACA Ethics Committee Annual Report, 2001-2002.

During 2001-2002, the ACA Ethics Committee established a web page within the ACA website, increasing its profile and providing the members with additional information on the role of the Committee. The increased presence on the website will enhance the committees ability to achieve its mandate. Special thanks to Sandra Ferguson of the Archives of Ontario for her work in getting this off the ground and developing the site. The invitation to the members to submit issues for consideration has so far met with limited response.

Ethics statements and policies from archival organizations from Australia, New Zealand, the United States, South Africa and the ICA, have been collected and are being reviewed to determine how they might be employed to improve the ACA's document. Statements from related fields

such as libraries and museums have also been located and will be taken into consideration. The approaches taken in these documents show a variety of ways to deal with the subject and will be extremely valuable in this process.

The plans for a regular column in the Bulletin fell to the pressures of work, but the review of the international ethics statements will provide the basis for opinion pieces and requests for comment from the members over the next year.

Wayne Crockett
Chair, Ethics Committee

Public Awareness Committee Annual Report 2001-2002

The Public Awareness Committee is comprised of Larry Dohey of the Archives of the RC Archdiocese of St. John's, Paulette Dozois of the National Archives of Canada, Gord Rabchuk of the Royal Bank of Canada Corporate Archive, Jeff O'Brien of the City of Saskatoon Archives and Brian Masschaele of the Elgin County Archives who also serves as Chair. The committee met in November 2001 and coordinated its subsequent activities by phone and electronic mail. The committee is pleased to report the following activities for the past year:

Booklets

Both the Business Archives booklet and the Municipal Archives booklet have now been published and are available for sale. The committee determined pricing for these booklets and worked out policies for distribution. Order forms are now available under the committee's link on the ACA website. A further draft of the Medical Archives booklet was also reviewed during the past year but requires further editing before a publication date can be determined. The Educational Booklet is still in draft form.

ACA Display

Policies and procedures for loan of the display were tightened up during this past year. Step by step instructions with photographs now accompany it at all times. A loan form with guidelines was also developed and posted under the committee's link on the ACA website. Photos of each side of the display were furthermore posted on the site. Finally, items and products to accompany the display were clarified, including membership brochures, booklets and promotional pamphlets.

During the past year, the display was used at the following venues: Society of American Archivists in Washington; ARMA International in Montreal (a cooperative venture with the AAQ and CCA); and "Convergence 2002" (Canadian Information Processing Society) in Calgary.

Publicity

The committee maintains a subscription to a service called "Media Link" (www.medialin.com). This service is used by journalists looking for experts in the field on issues arising in the news. The ACA has a searchable presence on the site under a number of key words. ACA resolutions and position papers also appear on the site. Use of this service is on a trial basis and its success will be evaluated by the committee in the coming year.

The committee has also been posting "archives in the news" bulletins on AR-CAN-L. These postings alert members to media coverage of archives or archival issues. Feedback from the membership for this service has been very positive.

Public Awareness Roundtable and Forum

The committee is convening a roundtable discussion at the ACA conference in Vancouver, with delegates invited from each provincial/territorial council. This roundtable is a great opportunity to inform the archival community about ACA initiatives and products regarding public awareness and also to learn about events across the country.

The committee also submitted a grant application to the CCA for a comprehensive Public Awareness Forum to discuss future initiatives in partnership with the public and private sector. Although the application was not accepted for 2002, it is expected that this application will be re-submitted in the coming year.

Outreach

The committee has been working with the board to establish partnerships with a number of organizations, including ARMA and the SAA. The committee's involvement has largely been to establish reciprocal arrangements for displays at respective conferences. The Committee Chair and ACA President also met with representatives of the Historica Foundation in Toronto to discuss future partnerships and provide an overview of the association. Historica is a

private sector foundation that supports Canadian history

ACA Logo

The committee shepherded the process for a new logo for the association. It was felt that a new logo was required in light of the ACA's website re-design and future marketing plans. The committee developed a "Request for Proposal" for design services and selected a designer. The successful firm was Black Cat Graphics of North Vancouver, BC. The committee subsequently worked with the designer and ACA board to develop a number of concepts and to select a final design. It is hoped that this logo will be released during the 2002 AGM.

CAIN and Website Redesign

The committee provided participation in the ACA's "Select Committee on Internet and CAIN Issues". This included reviewing and providing commentary on the "Redengine" report on re-design of the website and endorsing its recommendations. The Committee Chair also attended the "CAIN Consultation" sponsored by the CCA in March in Ottawa and provided input into strategies for promoting CAIN.

It has been a real pleasure working the members of the committee, all of whom are to be thanked for their voluntary commitment, good humour and teamwork.

Respectfully submitted,

Brian Masschaele, Chair.

2001-2002

Annual Report Publications Committee

John Macleod, editor of the *ACA Bulletin*, and Candace Loewen, general editor for *Archivaria*, have indicated they will be resigning from those positions. Both have served the Association and the committee extremely well, and will be missed. We are fortunate to have Barbara Craig taking over as general editor for *Archivaria*, and will be seeking a new editor for the *Bulletin*. The *ACA Website* continued to be efficiently run by editor Cathy Bailey. After this year, however, the website editor will no longer report through the Publications

committee. This organizational change stems from a recommendation of the Select Committee on CAIN and Internet Issues; that committee included both the chair of the publications committee and the web editor. We owe Cathy, John and Candace our thanks for the excellent work they have done on our behalf. Each has also provided more extensive reports regarding the work of those publications this year; these reports are attached.

The committee as a whole would like to note its appreciation of the considerable work Elizabeth Diamond has done over the past several years. She is resigning her position as chair in May, 2002. As one member stated, Elizabeth always looked out for the people and the work of the Committee, and the membership of the committee is grateful for the commitment she has shown.

Cheryl Avery,
Chair, ACA Publications committee

Archivaria Report of the General Editor, April 2002

Archivaria 51 and 52.

Since my last report a year ago, two issues of *Archivaria* have been published well within the six-month production time normally allotted. *Archivaria 52* should be in the hands of Editorial Board members by the end of April 2002. In total, 440 pages were published, consisting of seventeen articles, nine book reviews, three notices, one exhibition review, one article for notes and communications, and two obituaries. Although there was no theme issue, specific articles on two themes appeared, one on The Postmodern Archive (*Archivaria 51*) and the other on Personal Archives (*Archivaria 52*). Abstracts/résumés now appear for all articles, including those in Counterpoint and Studies in Documents, as well as review articles, and footnotes appear instead of endnotes. The General Editor gratefully acknowledges the hard work of all editors and contributing authors.

Board Composition and Editorial Assistance.

The General Editor wishes to acknowledge the contributions of those editorial board members who left in the past year: Eva Major-Marothy (after eleven issues as Exhibition Review Editor), and Jane Turner. The General Editor welcomes the following new members: Kate O'Rourke (Exhibition Review Editor), and Robert McIntosh. Continuing Editorial Board members are Barbara L. Craig (incoming General Editor), Catherine Bailey, Lorraine Gadoury, Terry Cook, Lois Yorke, Heather MacNeil, Carolyn Heald, and Tom Nesmith. All these talented people, as well as other evaluators of manuscripts, contribute to bring *Archivaria* the national and international reputation it merits. The

(Continued on page 19)

www.archivists.ca

Report of the Web Site Editor for 2001-2002

The year 2001 proved to be a watershed for the ACA Web site, as several key events took place that resulted in fundamental changes for the site and its management.

In May 2001, I prepared a discussion document for the Publications Committee and the Board of Directors entitled "Discussion Document on Future plans for the ACA Web Site." In this report, I noted that since the initial establishment of the Web site in 1996, it has evolved into a key communications tool for the Association. As the terms of the hosting agreement with the National Archives for the use of its Web server limited the site to static information content, this restriction meant that this server environment was no longer suitable for the ACA's needs. Furthermore, the growing size and complexity of the Web site, combined with increasing demands for other Web-based services such as the posting of time sensitive information, interactive or secure communications, meant that there was also a need for more technical and editorial support, a level of support that could no longer be sustained by one or two volunteers, as had been the case since 1996. The report concluded with 4 recommendations: to move the ACA Web site to an independent Internet Service Provider (ISP); to investigate the costs of ongoing maintenance and future development; to engage appropriate technical support personnel to carry out development and maintenance of the Web site; and to maintain the position of Web site Editor, with increasing emphasis on editorial responsibilities.

(Continued on page 19)

(*Archivaria* report continued from page 18)

General Editor and Editorial Board could not do their work without the wonderful services and support of Dave Pascal and Candice Vetter in the ACA office, Production Coordinator Lyne St. Hilaire-Tardif, and Chair of the ACA Publications Committee, Elizabeth Diamond.

Lamb Prize.

The W.Kaye Lamb Prize for the best article last year went to Joan M. Schwartz for her article, "Records of simple truth and precision": Photography, Archives, and the Illusion of Control" (*Archivaria* 50, pp. 1-40). Dr. Schwartz is the first person to win the award twice.

Index:

The project description and proposed cost of the index were included in our SSHRCC application, and funding was granted. A request for proposals was released publicly

on 8 March 2002. The deadline for submissions of proposals is 3 May 2002. The indexing project is expected to commence in June 2002.

Other Projects.

In addition to the index, the Editorial Board has launched the following projects. Plans are underway to publish all abstracts of Canadian theses in archival studies in an upcoming issue. Ideas for a catch-up issue were pursued; the Editorial Board decided to choose the best archival literature published in French in Canada, and have it translated and published in English for *Archivaria* readers. The Editorial Board is preparing a records schedule for *Archivaria*. A major draft background report on electronic publishing of *Archivaria* has been prepared. The ACA (*Archivaria*) and the National Archives have signed an agreement to donate up to three runs of

available back issues of *Archivaria* per year to archives and archival programmes in non-North American countries which meet certain criteria.

SSHRCC Grant.

As reported in the *ACA Bulletin*, in fall 2001 *Archivaria* received funding for another three years from the Social Sciences and Humanities Research Council of Canada (SSHRCC), for a total of nearly \$44,000, which is \$20,000 more than the previous three-year grant. The journal was praised by the SSHRCC review committee as "a solid research journal which fills an important niche in the publishing of scholarly research," "well managed," and "fiscally sound and responsible."

Respectfully submitted,
Candace Loewen,
General Editor, *Archivaria* 49-52

(*Website editor's report. Continued from page 18*)

In part as a result of this report, in November 2001, the Board of Directors approved the move of the ACA Web site to an independent ISP. A new domain name was obtained (archivists.ca) and the site was moved from the NA Web server to Magma Communications of Ottawa on 15 January 2002. The move to an independent ISP means that the Web site can now be updated as required, removing the limitation of quarterly deadlines for submissions. Furthermore, additional features such as interactive Web forms can also be implemented.

At the same time that the Publications Committee was discussing the need for changes to the site and its supporting infrastructure, the development of the CAIN national gateway and the corollary activities provides the ACA with both new opportunities and new responsibilities. In the spring of 2001, the ACA Board struck the Select Committee on CAIN and Internet to assist with the development of strategic direction on this issue. The Committee was composed of: Bill Purver; Elizabeth Diamond (Publications Committee); Cathy

Bailey (Web site Editor); Ian Moir; Johanna Smith (Board liaison); Wayne Murdoch (Education Committee); Gord Rabchuk (Public Awareness Committee); and Jennifer Mohan (Membership Committee). The Select Committee met to discuss Web site redesign during the ACA Education Committee's CAIN Education Roundtable in Ottawa in early March; the result of several "brainstorming" sessions was a detailed listing of new and/or improved features for the Web site that formed the appendix to the Committee's report to the Board of Directors, "ACA: On the Web and Open for Business" (March 2002).

In February 2002, the Board contracted the consulting/Web development firm Redengine to assist the ACA with the planning and development of a revised ACA Web presence. As part of this firm's initial research, I provided documentation on the present structure, organization, and maintenance of the site.

While the larger questions of redesigning the site were being addressed, the day-to-day operations continued through the regular quarterly updates to the NA-based site until mid January. The conference plan-

ning committees have continued to make regular and early use of their portion of the site. The program for ACA 2002 was made available by 21 January, at the same time that initial information on ACA 2003 was provided. In addition, the Call for Papers for ACA 2003 was placed on the Web site on 3 May 2002, the earliest that such information has appeared on-line since the Web site debuted. The ACA Institute has also continued its tradition of using the Web site as a means of distributing information. A new special interest section, the Special Interest Section on Personal Archives (SISPA), joined the site in late January, and the Public Awareness Committee undertook a major revision of its pages to include new pictures of the ACA Display (and forms for borrowing it), as well as information on the "How-To" booklets to provide guidance on establishing an archival programme. In early April 2002, a new page was added for "General Announcements," intended to provide space for general announcements on events that are not related to ACA-sponsored activities or programs, but may nonetheless be of interest to the Canadian archival community.

(Continued on page 20)

(*Website editor's report. Continued from page 19*)

Letters of thanks from the President of the ACA, the Chair of the Publications Committee and the Web Editor were sent in early March 2002 to the National Archives and its technical support personnel, Donna Sheaves and Paul Carpentier, for their assistance during the time that the ACA site resided at the NA. I would also like to take this opportunity to thank more formally my colleague Paul Marsden, who served as a founding Co-Editor of the site, for all of his work on over the years; I'd especially

like to thank him for his input to the "Discussion Document on Future plans for the ACA Web Site," and a related report, "ACA Web Site Redesign Co-Editors' Review" (September 2001), the latter of which was done after his formal involvement with the site had ended.

In my report for 2000-2001, I had noted that the ACA Web site was at a cross roads, and that the ACA would have to take time to stop and reflect on where we are and what we have, and where we want to go in the future. The reflections and discussions carried out over the past year have

given those of us involved with the Web site a good start, and I am certain that the coming year will continue to bring new challenges and interesting projects as we move forward with the redesigning of the site and ultimately the ACA's presence on the Web.

Catherine Bailey, Editor, ACA Web Site,

ACA Bulletin Report: 2001-2002

One highpoint of the year has been having a number of longer articles which have been formatted into a recurring feature called "The Centre piece." Although this feature started in the last issue of last year it has continued in most issues and the *Bulletin* is indebted to those ACA members and other who have taken the time to prepare the articles.

For the most part the *Bulletin* relies on ACA officers, committee chairs, and some active members at particular institutions who contribute a disproportionate amount of the material and information that appears. They are too numerous to thank individually but without their efforts the *Bulletin* would be much thinner.

The timeliness of how the *Bulletins* appear should have been better this year. While some weeks delay can be attributed to production difficulties associated with the different printers that have been used for the *Bulletin*, or for other items mailed with it, most of the discrepancy between issue dates and appearance dates are attributable to the nature of voluntary associations. Members have lives. Members have work responsibilities and so on. A delay at one place engenders a weekend's delay at another stage and a week somewhere else. As editor I often fall into the procrastination trap as well and I have always been reluctant to be draconian towards members who have agreed to contribute material for the *Bulletin*.

When the ACA office had full time staff and played the major role in producing the *Bulletin* more time was spent in extracting news from ACA members. The *Bulletin* used to have much more content on the movement of staff between various places of employment. We still want that content but it seems harder to get as individual members seem reluctant to be seen as being too self-promotional.

I think the Association should spend some time considering what it wants its communications tools and its newsletter to do. The web has to some extent changed how associations can distribute information to their members. Setting aside the question

of whether the electronic form has become sufficiently inclusive, the web lends itself to the types of information that members can find good for situations where the user decides what they want to receive. A directly distributed publication's strength is in carrying messages that the association wants each of its members to receive.

To some extent the role of a newsletter is to answer the questions "what's new with the association or its members", "what's happening in the archival world" and "what has my association done for me lately." The first two questions provide the content. The measure of success is found in how member's themselves answer the last one.

John Macleod, Editor

Nominations, Elections, and Awards Committee Annual Report 2002

In November, 2001, the Committee reported in the *Bulletin* that they were seeking a President and a Secretary-Treasurer to serve on the A.C.A. Board for two years from the time of the Annual General Meeting in May, 2002. The terms and procedures for the Board positions were outlined and nominations were solicited. Procedures for Awards were also reviewed. One nomination for Honorary Membership was received and forwarded to the A.C.A. Board. Also, in October 2001, the Chair of the committee responded to a request for input from the President regarding possible revi-

sions to the awards by submitting a brief report.

The call for nominations was repeated in the January *Bulletin* and on ARCAN-L. Since that time, the Committee has made personal contacts with potential candidates for Board positions and committee chair positions which will be coming vacant this spring.

Bernadine Dodge, Chair
Johanne Pelletier, Member
Jane Turner, Member

Membership Committee Annual Report 2001-2002

The committee members this year were: Jennifer Mohan (chair), Jim Burant, Greg Walsh, and Judith Pudden.

The membership numbers remain strong and continue to grow. Following up on similar projects conducted in the fall of 1999 and 2000, committee members and volunteers contacted former members to remind them to renew their membership. They also inquired why the individuals had not yet renewed. These contacts resulted in many renewals. Members who chose not to renew cited some of the following reasons: the cost of membership, retirement, or change in job status. The Committee will continue to monitor the membership statistics and try to obtain more information about the makeup of the ACA membership. Thanks to volunteers Sharon Larade, Johanna Smith, Barry Hyman, Clara Rutherford and Michael Gourlie for their assistance with the phone calls.

The Committee continued the annual tradition of arranging visits to universities with archival studies programs. Volunteer ACA representatives visited the programs at the University of British Columbia, University of Manitoba, University of Toronto

and Algonquin College to encourage students to join the ACA. These visits were coordinated with local provincial associations when possible. The efforts of these volunteers have resulted in a continued increase in student members. The Committee would like to thank the volunteers: Laura Miller, Shelley Sweeney, Judith Pudden, Amy Marshall, and Patti Harper.

The committee held one meeting in Ottawa to discuss: current and potential membership benefits and services; development of a plan for ACA regional recruitment representatives; preparation of a list

Type	2001-2002 (April 25)	2000-2001 (March 30)	1999-2000 (June 30)
Associate	30	24	26
Honorary	4	5	5
Individual	350	330	343
Student	59	56	44
Institutional	88	90	107
Sustaining	55	60	64
Total	586	565	589

of archives programs outside of Canada for future membership drives; and recommendations for revised website content. Jennifer Mohan also represented the Membership Committee at meetings of the ACA Web site Task Force held in Ottawa in March.

Jennifer Mohan, Chair

First Annual Report:

Special Interest Section on Personal Archives

The year 2001-2002 was one of beginnings for the SISPA. Following the 2001 conference session "Personal Papers: Evidence and Anecdote", a lively discussion was ensued. This response confirmed the notion held by several of the participants that a Special Interest Section on the topic of personal archives might tap into a need in the archival community. We were excited by the response and look forward to the input and energy of the new membership as we meet in the coming year.

SISPA acknowledges the kind support of Johanna Smith who steered us through the creation of the SIS, Cathy Bailey for her quick work on the website and John McLeod for his help with the *Bulletin*. We

also thank the ACA Board of Directors for supporting the creation of this new Special Interest Section.

Creating the SISPA:

Spurred by the interest apparent at the 2001 conference, the members of the conference panel contacted four additional interested ACA members. This group drafted a letter to petition the ACA for creation of the SIS. The proposal was submitted and the creation of SISPA was approved by the ACA Board of Directors in Nov. 2001.

Meeting of Original Members:

On Jan. 15, 2002, six of the members who had signed the proposal met in person to discuss the steps to be taken by the SISPA

before the May AGM. During this meeting the interim workplan content was discussed briefly.

The members present did not wish to preempt the input of potential members by proposing SISPA directions or projects for the coming year. It was suggested that all such proposals wait for the May 2002 AGM, when the discussion could be opened up to the broader membership. The members present at the meeting also appointed an Interim Chairperson (Catherine Hobbs).

Communicating the Message: Following this meeting, a final draft of the SISPA no-

(Continued on page 22)

tice was written. The creation of SISPA was then announced via the *Bulletin* and ARCAN-L, and a webpage was submitted to the website in Jan. 2002. These notices included information on the Background, Purpose, and Goals and Directions of the SISPA.

The interest created by the listserv message (in particular) was heartening in that numerous ACA members (or prospective members) commented on the creation of the SIS and signaled their wish to be involved. This quick response enabled a new member contact list to be created.

ACA 2002, Vancouver:

The AGM in Vancouver will include a round table discussion of the goals and objectives for the SIS and suggestions for prospective projects or directions for the coming year. The group will also elect a Chairperson and a Secretary.

We have encouraged individuals who are unable to attend to send their suggestions via e-mail: messages received will be read out at the AGM.

Submitted by
Catherine Hobbs, Interim Chair

2001-2002 Annual Report University & College Archivists Special Interest Section

The Chair acted on an interim basis for the current year only in the absence of a new volunteer.

The section conducted its second annual survey to gather comparative statistics on the operations of Canadian university/college archives. The survey results were tabled at the section meeting this spring for review. A Directory of Subject Matter Experts within the university/college archives sector in Canada was posted on the ACA web site. The purpose of these respective projects is:

a) to serve as a ready source of current information that university/college archives can use in operational, strategic and budget planning, and b) to facilitate the exchange of expertise on common

subject areas some of which are specific to post-secondary education archives.

The section's web site was also updated with minutes for recent meetings.

The business meeting held at the Vancouver conference considered and revised as necessary the section's three year plan.

Ian Forsyth
Chair, UCASIS

Editor's last word:

Of archives, apathy and inspiration

In this issue of the *Bulletin* it is easy to find signs that all is not well in the world of Archival Associations. Many of ACA's special interest sections are moribund. The Association itself was unable to find a person to stand for the presidency and only found a Secretary – Treasurer at the last minute. Deficits are seen in the budget, revenue shortfalls were seen in *Archivaria*, and the *Bulletin* hasn't been seen recently. Across the country one hears rumblings of this or that Council having the same sort of difficulties with volunteers being scarcer than the cod on the banks and funding being as inconsistent and spotty as the prairie hay crop.

It is easy to feel down especially as the Throne Speech announces the replacement of the National Archives with a new hybrid with the acronym that sounds like Lark Canada.

But this is not a bad-news *Bulletin*. ACA membership is up, not down. The SISs that are active, are doing great work. ACA Committees such as Education and Public Awareness have members that actually do things and who seem to enjoy it. The Vancouver conference was a huge success.

This *Bulletin* also contains stories of two individual archivists who have made a difference in the profession in Canada. Hugh Taylor and Kent Haworth. Few of us will ever be Hugh Taylors who can think deeply and write lovingly about archives. Marion Bayea's citation for the membership award given Kent provides us all with inspiration. Kent's successes as an archi-

vist are not those of theory or administration but those that came from seeing things as they were, believing that they could be better, and then doing something about it. Kent has shown us that the power of the individual to shape the world around them still exists particularly when the individuals act together.

Let me end this "last word" with an apology. This *Bulletin* is late. I may attempt to rationalize with words about volunteers, family, time and priorities but in the end it shouldn't have been as late as it is, but it was. The fault is the editor's.

John Macleod
ACA Bulletin



Association of Canadian Archivists

ACA Public Awareness Committee launches new logo

On behalf of the Public Awareness Committee, I am pleased to announce that the ACA finally has a new logo! In our initial "Request for Proposal" sent to graphic designers, we asked for a logo that portrays a modern, dynamic profession and one that references Canadian symbols or at least portrays that we are a Canada-wide organization. We also called for a logo that did not play to stereotypes or that drew too heavily upon media-specific themes. In essence, we wanted a logo that could transcend change, one that would still be relevant in twenty years time and beyond.

With the launch of the logo above, we feel that we have achieved all of these goals. The logo was designed by Mr. Mark Roberts of Davis Design Associates in Mississauga, Ontario. Mark impressed us with his creativity, marketing savvy and responsiveness to our feedback. It is our hope that you will view this new logo in the spirit that it was conceived and packaged by our designer: a path of knowledge leading to an examination of Canadian identity and culture (the maple leaf under the magnifying glass concept) and also a subtle question mark forming the frame of the magnifying glass which portrays a quest for knowledge and the ability to find the answers. We feel that these are all important attributes of the Canadian archival profession in today's knowledge-based economy.

Response to the logo has been extremely positive. I have received nothing but compliments, a real credit to our designer. The launch now enables the ACA to move forward with a more aggressive marketing and awareness strategy, including a comprehensive re-design of the website. Although we have no illusions that this logo will ever have the status of the Nike "swoosh", we at least hope it will enable the ACA to gain brand recognition as the leader of the archival profession in English-Canada.

With this process now behind me, I can say that this was a very, shall we say, "educational" experience. As hard as it is to explain to a designer what archivists do and what image you wish to portray (ever tried to explain to your family or friends what you do for a living?), I can tell you certifiably that it is even harder to get archivists to actually agree on that image. In the end, consensus was achieved among the various parts of the ACA. I wish to thank all those who provided input into this process and I thank you for your solidarity in our final decision.

Recent Public Awareness Committee News ...

We participated in the Society of American Archivists' trade show at their annual conference in Birmingham, Alabama in August. This was a huge gamble for the committee given the expense involved, but one that ultimately paid off. We signed up over twenty new members, sold several subscriptions to *Archivaria*, promoted the 2003 ACA conference and generated a lot of goodwill with the SAA. Many were very impressed with the quality of the ACA's display! I wish to thank ACA President Bryan Corbett for joining me in this venture and for his aggressive marketing tactics.

Regarding the display, remember that it is available for loan. Complete information and guidelines are available through the committee's link on the ACA website at <http://archivists.ca>. Order forms for our promotional booklets on municipal archives and business archives are also available on the site.

Brian Masschaele, Chair
ACA Public Awareness Committee
Archivist@elgin-county.on.ca

aca Bulletin

Association of Canadian Archivists

I.S.S.N. 0709-4604

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The views expressed in the *Bulletin* are not necessarily those of the Board of Directors of the Association of Canadian Archivists."

The *Bulletin* is usually published bi-monthly by the Association of Canadian Archivists. Submissions, suggestions, and any questions should be addressed to:

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Next deadline: : November 15, 2002

2002 / 2003 MEMBERSHIP FORM 1 JULY 2002- 30 JUNE 2003

Name: _____

Address: _____

Telephone: _____ Fax: _____ E-Mail _____

Institutional Affiliation: _____

Category	Membership Fee	Fee with GST	Fee with HST (NS, NB, NF)
Student	\$50	\$53.50	\$57.50
Associate/ General	\$95	\$101.65	\$109.25
Professional Categories (by income level)			
Individual \$00,000 - \$24,999	\$95	\$101.65	\$109.25
Individual \$25,000 - \$39,999	\$115	\$123.05	\$132.25
Individual \$40,000 - \$54,999	\$125	\$133.75	\$143.75
Individual \$55,000 - \$69,999	\$140	\$149.80	\$161.00
Individual \$70,000 +	\$160	\$171.20	\$184.00
Sustaining Individual	fee + \$30 or more		
Institutional Categories (by staff size)			
Institution with 0-2 staff	\$160	\$171.20	\$184.00
Institution with 3-5 staff	\$180	\$192.60	\$207.00
Institution with 6-20 staff	\$550	\$588.50	\$632.50
Institution with 21-50 staff	\$1100	\$1177.00	\$1265.00
Institution with 51-400 staff	\$1650	\$1765.50	\$1897.50
Institution with 400+ staff	\$10000	\$10700.00	\$11500.00

_____ **Professional** - anyone employed in the discipline and practice of archival science

_____ **General** - anyone interested in the field of archives in Canada

_____ **Student** - anyone enrolled as a full-time student in Canada

Special Interest Sections:

Please indicate the Special Interest Section(s) you wish to receive mailings from:

___ Aboriginal Archives

___ Electronic Records

___ Religious Archives

___ University and College Archives

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